



Personal Details

Title:	Given Name:	Surname:	
Address:			
Suburb:	State:	Postcode:	
Email:			
Phone:			
Date of Birth:	Gender:		
Have you studied with us previously?			

Please ensure the following documents are attached to this form:

- A certified copy of your Statement of Attainment, Testamur, Academic Transcript showing the institution name, completion date, unit code(s), unit title(s) and results.
- Where documentation is issued in another name (e.g.: maiden name), you must provide a certified copy of change of name documentation (e.g.: Certificate of Marriage)
- Should evidence provided be in a language other than English, a translation by an accredited translator must be provided.

Supporting Documents Attached

Testamur:	
Record of Results:	
Statement of Attainment:	
Other:	

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RTO Credit Transfer Application Form

Units/Modules already held		Units/Mod	Office Use Only	
Unit Code	Unit Title	Unit Code	Unit Title	Approved / Not Approved

Office Use Only	Tick	Date
Participant Notified of CT application outcomes		
Approved CT recorded in Student Management System		
Staff Member Name		

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